

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**January 13, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on January 13, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 3 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the December 12, 2019 regular monthly meeting were approved presented. Motion made by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Lights on east side of building need to be replaced
2. Maintenance at Garage:
  - a. Exit light battery needs to be replaced on west end of garage

**Supervisor's Report:**

1. Roads were sanded this past Saturday – Chisel teeth plowing will be done on some of the gravel roads.

**Old Business:**

1. None

**New Business:**

1. Garbage Service – Chairman Sala did receive a few calls about people that had not received containers and where containers were delivered that shouldn't have been. He spoke with our representative from Advanced and they will be sending a rear load truck out to pick up any bins that were missed.

**Other:**

1. The next regular monthly board meeting is scheduled to be held February 13, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.
2. The District Association all day meeting January 24, 2020 in Minocqua at 8:30 A.M.
3. The Towns Association meeting January 30, 2020 at 6:15 P.M.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Lance Baumgartner completing building permit for property on 72<sup>Nd</sup> & Rainbow Drive.

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of December 31, 2019 at \$16,417.11. There is a balance of \$78,264.61 in the Equipment Fund and \$17,812.73 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:46 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**February 13, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on January 13, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 0 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the January 13, 2020 regular monthly meeting were approved presented. Motion made by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Exit light bulbs were replaced
  - b. Telephone line was out and Frontier repaired the line on February 11, 2020
2. Maintenance at Garage:
  - a. Exit lights will be checked to make sure they are all working properly.

**Supervisor's Report:**

1. Roads will be monitored to watch for frozen culverts as the weather warms up.

**Old Business:**

1. None

**New Business:**

1. Website – Reviewed proposal from WebsbyWagner – Initial cost is \$800 set up and a yearly fee of \$250. Websbywagner would handling posting all information. Takes about 6-8 weeks to complete set up. Motion made by Supervisor Klosinski to approve to go forward with website. Seconded by Supervisor Voigt. Motion called and carried.
2. Motion by Chairman Sala to move \$10,000 equipment fund and \$8,000 to the blacktop fund. Seconded by Supervisor Klosinski. Motion called and carried.
3. Recommendation from Zoning committee was read for Back Forty property on County Rd A. Chairman Sala made a motion with conditions of annual fire inspection before permit is issued each year, parking attendants must wear HI/VIS vests during business hours, road signs must be in place on both east and west sides of County Road A at the top of the hill, Marathon County Sheriffs Dept. must be present during sales after daylight hours, contingency plan in place for overflow parking & No parking on County Rd A, and all workers must be volunteers or family with the exception of the Sheriffs Department. Motion seconded by Supervisor Klosinski. Motion called and carried,
4. Chairman Sala approved Marge Goetsch and Kris Glaze to be poll workers for 2020

**Other:**

1. The next regular monthly board meeting is scheduled to be held March 12, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.
2. Assessor Kurtzweil scheduled open Book for 4/22/2020 7-9 pm and Board of Review is scheduled for 4/29/2020 7-9pm

**Bills were reviewed and reconciled for payment.****Zoning Administrator Report:**

1. Lance Baumgartner zoning permit has been approved for the property on 72<sup>Nd</sup> & Rainbow Drive.
2. Andrew Lindowski inquired on property on Hwy O where they are building a house and the mobile home will be moved.

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of January 31, 2020 at \$372,962.89. There is a balance of \$72,293.77 in the Equipment Fund and \$17,813.94 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:53 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**March 12, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:02 P.M. on March 12, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 1 citizen

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the February 13, 2020 regular monthly meeting were approved presented. Motion made by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Exit light have been checked and are all operational
2. Maintenance at Garage:
  - a. None

**Supervisor's Report:**

1. Roads are soft and drying up as the weather warms up
2. Shoulder on east corner of Adams and Naugart needs to be built up
3. 72<sup>nd</sup> Ave from Lincoln to County Rd A – adding gravel as needed
4. Sign on County Rd O and Naugart is gone– new signs are being ordered from Rent A Flash.
5. Reflective diamonds on Naugart Drive were stolen

**Old Business:**

1. None

**New Business:**

1. Bid received from Urban Construction for re-sheeting the west wall of the Salt Shed building - \$8,900 bid. Bid for re-sheeting the north wall of Salt Shed building - \$11,476. Discount of \$550 if completed at the same time. Total bid for both walls \$20,413; with discount \$19,863. This will complete the salt shed project. Motion by Supervisor Klosinski to replace west and north wall in 2020 for a cost of \$19,863 to have the project completed. Motion seconded by Supervisor Voigt. Motion called and carried.
2. Motion by Chairman Sala to table Review Lawn care options for 2020. Motion seconded by Supervisor Voigt. Motion called and carried.
3. Granite Bid – Approximately 10,000 – 20,000 yards of crushed rotten granite spread on various roads in the Town of Berlin with a minimum of 12 trucks.
4. ATV ordinance meeting – Chairman Sala met with DNR recreational officer – Marathon County is writing a uniform ordinance. All signs in the Town of Berlin are more than adequate. Supervisor Klosinski made a motion to repeal the Town of Berlin ATV ordinance 2017 -1 . Seconded by Supervisor Voigt. Motion called and carried.

Motion by Supervisor Voigt to adopt ATV/UTV ordinance. Seconded by Supervisor Klosinski. Motion called and carried.

Chairman Sala made a motion to approve ordinance 01-20 to adopt Marathon County ATV/UTV ordinance. Seconded by Supervisor Klosinski. Motion called and carried.

5. County Road A bridge replacement – Informational meeting was held on 3/9/2020 with Marathon County. Bridge is structurally failing – The county will not be setting up an official detour; Chairman Sala asked if there was a way to receive funding for the extra grading – the response received was no. The bridge is slated to be replaced in 2022. In 2022 the bridges on County Rd K will also be replaced. In 2023 Hwy K will be resurfaced. There will be a round about installed on County Rd W.

**Other:**

1. The next regular monthly board meeting is scheduled to be held April 14, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.
2. Annual meeting will be held April 21, 2020 at 7:30 p.m.
3. Assessor Kurtzweil scheduled open Book for 4/22/2020 7-9 pm and Board of Review is scheduled for 4/29/2020 5-9 p.m.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Check received from Mark & Melanie Goffin zoning permit will be issued when dates are provided and fire inspection has been completed
2. Andrew Lindowski inquired on property on Hwy O where they are building a house and the mobile home will be moved.

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of March 11, 2020 at \$146,147.50. There is a balance of \$82,298.35 in the Equipment Fund and \$25,815.07 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:38 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**April 16, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:02 P.M. on April 16, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 3 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the March 12, 2020 regular monthly meeting were approved presented. Motion made by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Downspouts on Berlin Center will be repaired once the weather warms up.
2. Maintenance at Garage:
  - a. None

**Supervisor's Report:**

1. April 7<sup>th</sup> Supervisors and Chairman Sala reviewed roads and culverts.
2. Chairman Sala will begin applications for culvert aid for 2021.
3. Culverts will be replaced in June on 72<sup>nd</sup> Ave and Rainbow Drive - (2020 Culvert aid)
4. Stop Ahead sign was stolen from Naugart Drive and Valley Lane

**Old Business:**

1. Granite Bid – Approximately 10,000 – 20,000 yards of crushed rotten granite spread on various roads in the Town of Berlin with a minimum of 12 trucks.
2. Gravel bids will be opened on May 14
3. Review Lawn Care needs
  - a. Discussion on Town purchasing lawn mower and having workers complete lawn care
  - b. Lawn care bid – Baumann Lawn Care - \$185 a cutting
  - c. Sturm Lawn Care - \$126 a cutting

Supervisor Klosinski stated he feels we should continue to have lawn care handled by an outside contractor. Supervisor Voigt agreed. Chariman Sala made a motion to hire Sturm Lawn Care to provide 2020 lawn mowing service at \$126 per mowing and spring yard clean-up. Supervisor Voigt seconded motion. Motion called and carried.

**New Business:**

1. Jonathon Fischer introduced himself as the County Supervisor for District 38.
2. Prepare bid for crack seal and chip seal from Adams Lane to County Road 0
3. Review bids for 72<sup>nd</sup> Ave for grinding and pulverizing –
  - a. American Ashpalt – \$5,500
  - b. Merrill Gravel and Construction – \$5,700

c. North East Asphalt - \$4,850

Motion by Supervisor Voigt to use North East Asphalt to pulverize 72<sup>nd</sup> Ave. Motion seconded by Supervisor Klosinski. Motion called and carried

4. Discussion of old Town Hall Building sale to Trillium Creek. Chairman Sala made a motion to sell property to Trillium Creek for minimal amount and donate \$5,000 towards rehabilitation of the building to remove asbestos roof. Motion seconded by Supervisor Voigt. Motion called and carried.

**Other:**

1. The next regular monthly board meeting is scheduled to be held May 14, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.
2. Annual meeting will be called to order and adjourned on April 21, 2020 at 7:30 p.m.
3. Assessor Kurtzweil scheduled open Book for 4/22/2020 7-9 pm and Board of Review is scheduled for 4/29/2020 5-9 p.m.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Andrew Lindowski building permit has been approved on Hwy O
2. Lance Baumgartner – requested address
3. Luke Peterson – requested address

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of March 31, 2020 at \$134,310.95. There is a balance of \$82,301.35 in the Equipment Fund and \$25,815.90 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:40 p.m. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

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Connie L. Nowak, Clerk



**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**May 14, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on May 14, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 3 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the April 16, 2020 regular monthly meeting were approved presented. Motion made by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Eaves are being replaced
2. Maintenance at Garage:
  - a. Urban Construction is replacing tin on salt shed and will be completed by May 18, 2020.

**Supervisor's Report:**

1. Blacktop on 72<sup>nd</sup> Ave from Lincoln Drive to County Rd A was ground up on May 14, 2020 – It will be graded, and gravel added as needed.
2. Blacktop patch will be done on Lincoln Dr and 72<sup>nd</sup>
3. Supervisor Klosinski made a motion to raise Lyle Zernicke wage to \$14.00 since he has completed his probationary period effective with June payroll. Supervisor Voigt seconded motion. Motion called and carried.

**Old Business:**

1. None

**New Business:**

1. Open Gravel Bids –
  - a. Ladick Road Materials - \$9.20 per cubic yard crushed decomposed granite
  - b. Red Rock Granite - \$9.15 per cubic yard crushed decomposed granite; \$11.26 per cubic yard for 1 ¼ inch road baseMotion by Supervisor Voigt to accept gravel bid from Ladick Road Materials for \$9.20 per cubic yard for 2020 season. Motion seconded by Supervisor Klosinski. Motion called and carried.
2. Open Crack and Chip Seal Bids –
  - a. Fahrner Asphalt Sealers - \$27,942 single layer crack and chip seal
  - b. Scott Construction - \$25,487 single layer crack and chip sealMotion by Chairman Sala to accept bid from Scott Construction do the crack and chip seal. Motion Seconded by Supervisor Klosinski. Motion called and carried.

**Other:**

1. The next regular monthly board meeting is scheduled to be held June 10, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.
2. Annual meeting will be June 9, 2020 at 7:30 p.m.

**Bills were reviewed and reconciled for payment.****Zoning Administrator Report:**

1. Mike Umlund is looking at land on Rainbow Drive – plans to build a shed to reside in
2. Jason Fullerton inquired about setbacks for fencing and how many animals he can have on his property.

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of April 30, 2020 at \$152,058.77. There is a balance of \$82,302.02 in the Equipment Fund and \$25,816.11 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:51 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**June 10, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on June 10, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 1 citizen

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the May 14, 2020 regular monthly meeting were approved presented. Motion made by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Downspouts have all been buried with pop up spouts.
  - b. Replaced 6 swings on the swingsets in the playground.
  - c. Opened building June 1, 2020 and signs have been placed on all doors indicating Marathon County Health Department guidelines will need to be followed.
2. Maintenance at Garage:
  - a. Salt Shed tin has all been replaced.

**Supervisor's Report:**

1. Road grading was started June 10, 2020.
2. Gravel will be added to 72<sup>nd</sup> Ave from Lincoln Drive to County Rd A on June 11, 2020.

**Old Business:**

1. None

**New Business:**

1. Open bids on backhoe post hole drill –
  - a. Gerald Knorr - \$250
  - b. Garrison Kirker - \$556
  - c. Ben Richards - \$527
  - d. Alex Rasmussen - \$600
  - e. Chad Hoffman - \$329Motion by Supervisor Voigt to accept bid from Alex Rasmussen for \$600. Motion seconded by Supervisor Klosinski. Motion called and carried.
2. Custodian position for Town Center –
  - a. Application received from Amanda Teske and she was interviewed on June 1, 2020. She will be starting right away. Position will pay \$15.00Motion made by Supervisor Klosinski to hire Amanda Teske to start June 11, 2020 at \$15 per hour. Motion seconded by Supervisor Voigt. Motion called and carried.

### 3. Review Ordinances

- a. Ordinance 1-85 – Stop sign - no changes
- b. Ordinance 2-85 – Fire call charges – Add to Agenda for July to repeal - was replaced by ordinance 101
- c. Ordinance 3-85 – Elimination of Treasurers bond – no changes
- d. Ordinance 100 – Building permits superseded by ordinance 100-A – Add to Agenda for July – zoning permit is issued by Town – the building inspector issues building permit
- e. Ordinance 101 – Fire protection charge – no change

### 4. Review Town workers and need for part time position

- a. Winter time driver for third route and over summer would be an occasional worker
- b. Post on the website and Wausau Times and Merrill Foto News. Run add a couple of weeks - Applications due by August 13, 2020. Contact Jim Sala cell number – applications to returned to Clerk Nowak.

Motion by Chairman Sala to place advertising for 3<sup>rd</sup> town worker for road crew. Motion Seconded by Supervisor Voigt. Motion called and carried.

### 5. Liquor license applications were received from Pagels Pub and Grub and Jumpers.

#### **Other:**

1. The next regular monthly board meeting is scheduled to be held July 8, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.

#### **Bills were reviewed and reconciled for payment.**

#### **Zoning Administrator Report:**

1. Installed address for Lance Baumgartner
2. Issued building permits for Jim Petska and Dennis Kwansy for pole sheds
3. Renewed deck permit for Justin Gruenenberg
4. Back Forty sale will be held June 16 -18 – Conditional use permit signed for sale
5. Email received in regards to Travis Flees property
6. Inquiry call received from party interested in home on County Rd L on 1.2 acres and inquired if building was demolished if they could rebuild.

#### **Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of May 31, 2020 at \$128,140.42. There is a balance of \$82,302.72 in the Equipment Fund and \$25,816.33 in the Black-top Fund. A motion was made by Supervisor Klosinski, seconded by Supervisor Voigt, to accept the report as presented. Motion was called and carried.

#### **Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:51 P.M. in a motion by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**July 8, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on July 8, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 0 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the June 10, 2020 regular monthly meeting were approved presented. Motion made by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Grass mowing – Baseball diamond will be cut going forward for an additional cost of \$25 a time
2. Maintenance at Garage:
  - a. Chairman Sala is pricing options for containing the salt in the Salt shed.

**Supervisor's Report:**

1. Gravel has been added to 72<sup>nd</sup> Ave and was graded.
2. Lyle Zernicke has 12 miles of grass cut and will continue until completed.
3. Gravel has been added to Rainbow Drive.
4. Tree branches that came down after the last storm were cleaned up.
5. Road ditching will start on July 15, 2020 – starting on 72<sup>nd</sup> Ave.

**Old Business:**

1. Ordinances will be posted once we have 6 to save on individually posting
2. Chairman Sala made motion to repeal ordinance 2-85 b and adopt ordinance 101 as the current ordinance. Supervisor Voigt seconded.
3. Chairman Sala made motion to adopt Ordinance 100-1B to refer to the current zoning requirements in Town of Berlin Zoning book and to repeal ordinance 100-1A. Motion seconded by Supervisor Klosinski

**New Business:**

1. Ordinances
  - a. Ordinance 103 – Ambulance Service charges - no change
  - b. Ordinance 105 – Roadside receptacles – no change
  - c. Ordinance 107 - Solid Waste – Motion by Supervisor Voigt vote Repeal 107 and adopt 107-1A – Town of Berlin contracts for solid waste and recycling. Motion seconded Supervisor Klosinski. Motion called and carried.
2. Sale of old Town Hall to Trillium Creek was completed in June 2020 – Sale was for \$430 to transfer the title and there was no cost to the Town. Motion by Supervisor Voigt to donate \$3,000 to Trillium

Creek to help with restorations at the Old Town Hall. Seconded by Supervisor Klosinski. Motion called and carried.

**Other:**

1. The next regular monthly board meeting is scheduled to be held August 13, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.
2. Towns Association meeting July 30, 2020 at Rib River Ballroom
3. Election August 11, 2020

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Travis Flees contacted – he will be meeting with Bryan to discuss what needs to be completed to get property cleaned up
2. CSM signed to add barn to Brandon Hardie property on County Rd L.
3. Permit for Olivia Waude – deck
4. Peter Fuchs – basement and garage
5. Tyler Krause – replacing deck
6. Tommy Lo and Kia lo – High Tunnel
7. Discussion with Sam Haugen regarding Steve Emmerich property on County Road L.

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of June 30, 2020 at \$100,601.76. There is a balance of \$82,303.39 in the Equipment Fund and \$25,816.54 in the Black-top Fund. A motion was made by Chairman Sala, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:51 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**August 17, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on August 17, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 0 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the July 8, 2020 regular monthly meeting were approved with correction of Next Board meeting changed to August 17, 2020. Motion made by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. None
2. Maintenance at Garage:
  - a. Supervisor Klosinski will be working with County Concrete to purchase the blocks needed to contain the salt in the salt shed.

**Supervisor's Report:**

1. Culvert on corner of Adams Ln & Naugart Dr going north and south needs to be replaced.
2. Road ditching will be completed the last week of August.
3. Dan Krueger Jr will be putting in new culverts on 72<sup>nd</sup> Ave

**Old Business:**

1. No applicants as this time – Job will be posted at the Job Center

**New Business:**

1. None

**Other:**

1. The next regular monthly board meeting is scheduled to be held September 10, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Travis Flees contacted – plates have been put on some cars - Bryan meeting with him again before the end of August to discuss what needs to be completed to get property cleaned up
2. CSM signed for Steve Emmerich property on County Rd L for 3 acre parcel.
3. Mobile Home on Hwy L will be moved, and a new house will be built.



**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of July 31, 2020 at \$110,738.28. There is a balance of \$82,304.09 in the Equipment Fund and \$25,816.76 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:40 P.M. in a motion by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**September 10, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on August 17, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 0 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the August 17, 2020 regular monthly meeting were approved as read. Motion made by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Supervisor Voigt will schedule furnace maintenance on all units in Berlin Center
2. Maintenance at Garage:
  - a. Supervisor Voigt will schedule furnace maintenance on all units at Garage
3. Concrete retaining wall in salt shed has been installed

**Supervisor's Report:**

1. Gravel has been placed on the following roads - Berlin Lane from Rainbow to County FF – 780 yards  
546 yards on Naugart Drive east of Hwy O; 1023 yards on Naugart Drive east of Hwy O to Adams Lane; 1159 yards on Naugart Drive to 72<sup>nd</sup> Ave and starting at 72<sup>nd</sup> from Naugart to Brookridge Rd
2. Culvert on Adams Lane and Naugart Drive is collapsing and will be need to be replaced this year.
3. Application for culvert aid will be submitted for replacement in 2021 for a 96 inch culvert on SkyeFalls Drive 3/10 mile east of Hwy 107.
4. Stop sign wood post will be replaced with a steel post on Naugart and Valley Ln
5. Stop sign will be raised with taller metal posts on Naugart Drive and Valley Ln
6. Stop sign will be raised with taller metal posts on Naugart Drive and Mitchell
7. Stop sign will be raised with taller metal posts on Rainbow Dr and Berlin Lane

**Old Business:**

1. None

**New Business:**

1. Approval for Temporary Class B Retailers license to Maine Lions/Berlin-Hamburg Lions for September 26, 2020 benefit fundraiser for Lydia Ann Krenz

**Other:**

1. The next regular monthly board meeting is scheduled to be held October 15, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Back Forty sale will be September 24 through September 26, 2020. Marathon County Sheriffs Department will be on site on September 24, 2020 at dusk until close of sale at 10 p.m.
2. Travis Flees property – stuff has been moved – Bryan will continue to contact him.

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of August 31, 2020 at \$112,288.55. There is a balance of \$82,304.79 in the Equipment Fund and \$25,816.98 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:25 P.M. in a motion by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**October 15, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on October 15, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 0 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the September 10, 2020 regular monthly meeting were approved as read. Motion made by Chairman Sala with correction of 1,159 yards on Naugart Drive to 72<sup>nd</sup> Ave and from 72<sup>nd</sup> Ave on Naugart to Brookridge Rd, seconded by Supervisor Klosinski; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Supervisor Voigt will schedule furnace maintenance on all units in Berlin Center
2. Maintenance at Garage:
  - a. Supervisor Voigt will schedule furnace maintenance on all units at Garage
3. Concrete retaining wall in salt shed has been installed

**Supervisor's Report:**

1. Culverts installed on Hillcrest Drive
2. Corey Westfall will be taking care of brushing before winter

**Old Business:**

1. None

**New Business:**

1. Budget Workshop meeting date – October 19, 2020 @ 7:00 p.m.
2. Budget Hearing – November 17, 2020 @ 7:30 p.m. CORRECTION – MEETING HAS BEEN MOVED TO NOVEMBER 30, 2020 AT 7:30 P.M.

**Other:**

1. The next regular monthly board meeting is scheduled to be held November 12, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Back Forty sale will be October 22, 2020 through October 24, 2020.
2. Shed permit – Rick Pergolski Hillcrest Lane property
3. Shed permit – Bob Kapitz Mitchell Lane property
4. Solar Panels – Kevin O'Connell Adams Lane property

**5. Solar Panels – Morris Mitchell Lane property**

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of September 30, 2020 at \$87,847.06 There is a balance of \$82,305.46 in the Equipment Fund and \$7,022.98 in the Black-top Fund. A motion was made by Supervisor Klosinski, seconded by Supervisor Voigt, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 8:17 P.M. in a motion by Supervisor Klosinski, seconded by Supervisor Voigt; motion called and carried.

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Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**November 12, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on November 12, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 0 citizens

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the October 15, 2020 regular monthly meeting were approved as read. Motion made by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a.
2. Maintenance at Garage:
  - a. Southwest Exit light needs to be checked

**Supervisor's Report:**

1. Road base added to Adams Lane and Lincoln Dr
2. Grading was done on November 12, 2020
3. Freezer found in ditch on Lincoln Dr & Adams Lane
4. Bridges have been cleaned and signs razed. Seal coating of approaches will be done in 2021
5. Bridge inspections – culverts that are over 21 feet are also inspected. Bridge on Lincoln Drive is starting to deteriorate, and a 6-inch collar needs to be poured. Chairman Sala will call Jahnke Construction for a quote in 2021. All other bridges are in good shape.

**Old Business:**

1. None

**New Business:**

1. Reviewed town worker wages – Motion by Chairman Sala to give Ray and Lyle a pay increase of 50 cents effective November 1, 2020. Ray's wage will be \$15.50 an hour and Lyle's wage will be \$14.50 an hour, seconded by Supervisor Klosinski; motion called and carried.
2. Reviewed Town Official Wages – Motion by Supervisor Voigt to increase Chairman, Supervisors, Clerks, Treasurer, and Zoning Administrator a 6% increase effective the 3<sup>rd</sup> Tuesday of April 2021, seconded by Supervisor Klosinski; motion called and carried.

**Other:**

1. The next regular monthly board meeting is scheduled to be held December 10, 2020 at 7:00 P.M. in the Board Room at the Berlin Center.

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. Back Forty sale will be November 27th & 28th and December 2<sup>nd</sup> through the 5th. CORRECTION – SALE WILL BE HELD DECEMBER 2<sup>ND</sup> THROUGH DECEMBER 5<sup>TH</sup> (SEE DECEMBER 10<sup>TH</sup> MINUTES)

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of October 31, 2020 at \$37,328.98. There is a balance of \$82,306.16 in the Equipment Fund and \$7,003.04 in the Black-top Fund. A motion was made by Supervisor Voigt, seconded by Supervisor Klosinski, to accept the report as presented. Motion was called and carried.
2. Motion made by Chairman Sala to eliminate the blacktop fund due to the bank charging a \$20 monthly fee for minimal balance and move the funds into the general fund, seconded by Supervisor Voigt; motion called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 9:28 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

Connie Nowak

Connie L. Nowak, Clerk

**MINUTES  
TOWN OF BERLIN BOARD MEETING**

**December 10, 2020**

**Call to Order, Roll Call, & Pledge:**

Chairman James Sala called the monthly board meeting to order at 7:00 P.M. on December 10, 2020 in the Town of Berlin Center. Present: James Sala, Sheldon Voigt Jr., Dan Klosinski, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 1 citizen

Chairman Sala led in the Pledge to the Flag.

**Minutes:**

Minutes of the November 10, 2020 regular monthly meeting were approved as read. Motion made by Supervisor Klosinski with corrections to the Back Forty Sale for December the dates were December 2<sup>nd</sup> through the 5th, seconded by Supervisor Voigt; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Stakes by the curve on westside of driveway and the northside of the parking lot will be installed before the snow.
2. Maintenance at Garage:
  - a.

**Supervisor's Report:**

1. Electrical line repaired on Hillcrest Drive by Gordy Mathwich's property
2. Signs on Adams and Mitchell Lane have been replaced. Sign for Hwy A by Mitchell has been ordered

**Old Business:**

1. None

**New Business:**

1. Paula Paulson from Hamburg First Responders took over as of January 1, 2020. Brian Moodie, Carrie Moodie, and Tiffany Luckey are First Responders from the Town of Berlin. AED's defibulators are out of date and are not able to get pads for them. They have received a quote for \$900 a piece. Motion made by Chariman Sala to purchase 1 defibulator, seconded by Supervisor Klosinski; motion called and carried.
2. Reviewed and updated fee schedule. Motion by Supervisor Klosinki, seconded by Supervisor Voigt.
3. Reviewed letter from Waste Management
4. Caucus set for January 7, 2021 at 7:30 pm
5. Review Internet options for Town Center
  - a. Country Wireless – not able to get service
  - b. AirRunner – not able to get service
  - c. Viaset – satellite internet
    - i. Business \$100
  - d. Hughes Net – satellite internet – 2 year contract free installation and set up \$200 rebate
    - i. Business 35gb - \$69.99 – promotion for \$10
    - ii. Business 50 \$89.99



iii. No contract \$899 -

Motion by Supervisor Kolosinski to purchase the internet at the Business 35 option and phone service leasing the equipment from Hughes Net with a 2 year contract; seconded by Supervisor Voigt. Motion called and carried.

Read card received from the Kruit family

**Other:**

1. The next regular monthly board meeting is scheduled to be held January 14, 2021 at 7:00 P.M. in the Board Room at the Berlin Center. CORRECTION – JANUARY MEETING JANUARY 12, 2021 – SEE JANUARY 12, 2021 MIINUTES

**Bills were reviewed and reconciled for payment.**

**Zoning Administrator Report:**

1. CSM for Anklam to Zernicke – split a 30 acre parcel into two 15 acre parcels

**Treasurer's Report:**

1. The Treasurers report was presented showing a checkbook balance as of November 30, 2020 at \$40,882.90. There is a balance of \$82,306.83 in the Equipment Fund. A motion was made by Supervisor Klosinski, seconded by Supervisor Voigt, to accept the report as presented. Motion was called and carried.

**Public Input:**

1. Clarification on some matters were reviewed.

**Adjournment:**

There being no further business this meeting was adjourned at 9:20 P.M. in a motion by Supervisor Voigt, seconded by Supervisor Klosinski; motion called and carried.

Connie Nowak

Connie L. Nowak, Clerk